



NUMBERED MEMORANDUM 16-023

TO: Program Coordinators
Program Nutritionist/Site Nutritionists
Office Managers

FROM: Marjorie Chambers
State WIC Director

DATE: June 27, 2016

SUBJECT: Food Prescription Changes and Guidance on Voiding and Reissuance

The attached document has been developed as a request from several local agencies searching for simple guidance on food package changes as well as voiding and reissuance of benefits. This document should be shared with appropriate staff. In addition CT-WIC super-users and/or management should provide ongoing coaching to staff on this process.

For further questions on the attached guidance please contact Amy Botello at amy.botello@ct.gov or (860) 509-7656.